

Application for a premises licence to be granted under the Licensing Act 2003

Please read the following instructions first

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We **Willow Cruises Limited**

(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises details

Postal address of premises or, if none, ordnance survey map reference or description			
Please note that this is the <u>premises address</u> and it is not the same as the office/registered/admin/postal address.			
Froghall Basin, Foxt Road, Froghall, Staffordshire. ST10 2 HL			
Ordnance survey map: SK026476			
Post town	Staffordshire	Postcode	ST10 2HL

Telephone number at premises (if any)	
Non-domestic rateable value of premises	£

Part 2 - Applicant details

Please state whether you are applying for a premises licence as **appropriate** Please tick as

a)	an individual or individuals *		please complete section (A)
b)	a person other than an individual *		
	i	as a limited company/limited liability partnership	✓ please complete section (B)

	ii	as a partnership (other than limited liability)		please complete section (B)
	iii	as an unincorporated association or		please complete section (B)
	iv	other (for example a statutory corporation)		please complete section (B)
c)		a recognised club		please complete section (B)
d)		a charity		please complete section (B)
e)		the proprietor of an educational establishment		please complete section (B)
f)		a health service body		please complete section (B)
g)		a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales		please complete section (B)
ga)		a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England		please complete section (B)
h)		the chief officer of police of a police force in England and Wales		please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a
- statutory function or
- a function discharged by virtue of Her Majesty's prerogative

(A) individual applicants (fill in as applicable)

Mr	Mrs	Miss	Ms	Other Title (for example, Rev)	
Surname			First names		
Date of birth		I am 18 years old or over		Please tick yes	
Nationality					
Current residential address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					

E-mail address (optional)	
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 'share code' provided to the applicant by that service (please see note 15 for information)	

Second individual applicant (if applicable)

Mr	Mrs	Miss	Ms	Other Title (for example, Rev)	
Surname			First names		
Date of birth or over		I am 18 years old		Please tick yes	
Nationality					
Current residential address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 'share code' provided to the applicant by that service: (please see note 15 for information)					

(B) Other applicants

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name Willow Cruises Limited
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<p>Address</p> <p>Please note that this is the office/<u>registered</u>/admin/postal address.</p> <p>[Redacted Address]</p>
<p>Registered number (where applicable)</p> <p>[Redacted Registered Number]</p>
<p>Description of applicant (for example, partnership, company, unincorporated association etc.)</p> <p>Limited Company</p>
<p>Telephone number (if any)</p> <p>[Redacted Telephone Number]</p>
<p>E-mail address (optional)</p> <p>[Redacted E-mail Address]</p>

Part 3 Operating Schedule

When do you want the premises licence to start?

DD	MM	YYYY

A.S.A.P

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD	MM	YYYY

<p>Please give a general description of the premises (please read guidance note 1)</p> <p>The premises is a 70 foot (21.34 metres) trip boat (Registered boat name: Lurcher, Index number: 523821, business trading name 'Willow Cruises Limited'.</p> <p>Willow Cruises Limited is licensed for a maximum of 12 paying passengers as per the conditions of the Skippered passenger licence as obtained in 2019 from Canal and River Trust (CRT). The named business, Willow Cruises Limited has been successfully operating under the current owners on The Trent and Mersey Canal on a leased business mooring at Canalside Farm, Great Haywood, ST18 0RQ for the last 5 years (since 2019) under Stafford Borough Council. Due to the end of the mooring lease as a result of an application plan for expansions by the current mooring provider (Canalside Farm), an alternative business location</p>
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at Froghall Basin, ST10 2HL is being applied for. The boat name, business name and owners will remain the same as current.

As indicated on the attached floor plan, the premises comprises of:

- Rear deck
- Rear cabin/boatman's cabin
- Engine room
- Galley/kitchen Passenger cabin
- Washroom/toilet

The purpose of the business, trading as Willow Cruises Limited is to enhance tourism choices to the area while supporting the local economy by providing skippered boat trips cruising along the Caldon canal. The excursions would generally be up to 2.5 hours duration unless undertaking a bespoke trip booking of a longer period and will consist of a dining cruise or optional food options to purchase. During the operating hours music would be played and alcohol would be available for purchase. In the event of unsafe weather conditions which make conditions unsafe for passengers, crew or the vessel to travel, the dining experience will take place in a stationary mode on the home mooring.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

N/A

What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2)		Please tick all that apply
a)	plays (if ticking yes, fill in box A)	
b)	films (if ticking yes, fill in box B)	
c)	indoor sporting events (if ticking yes, fill in box C)	
d)	boxing or wrestling entertainment (if ticking yes, fill in box D)	
e)	live music (if ticking yes, fill in box E)	
f)	recorded music (if ticking yes, fill in box F)	
g)	performances of dance (if ticking yes, fill in box G)	
h)	anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)	

Provision of late night refreshment (if ticking yes, fill in box I)	
Supply of alcohol (if ticking yes, fill in box J)	✓

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 7)			<u>Will the performance of a play take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	
			N/A	Outdoors	
Day	Start	Finish	Both		
Mon			<u>Please give further details here</u> (please read guidance note 4)		
Tue					
Wed			<u>State any seasonal variations for performing plays</u> (please read guidance note 5)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun					

B

Films Standard days and timings (please read guidance note 7)			Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 3) N/A	Indoors	
				Outdoors	
Day	Start	Finish		Both	
Mon			Please give further details here (please read guidance note 4)		
Tue					
Wed			State any seasonal variations for the exhibition of films (please read guidance note 5)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat					
Sun					

C

Indoor sporting events Standard days and timings (please read guidance note 7)			Please give further details (please read guidance note 4) N/A
Day	Start	Finish	
Mon			
Tue			State any seasonal variations for indoor sporting events (please read guidance note 5)
Wed			
Thur			Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 6)
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 7)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 3) N/A	Indoors	
				Outdoors	
				Both	
Day	Start	Finish	Please give further details here (please read guidance note 4)		
Mon					
Tue			State any seasonal variations for boxing or wrestling entertainment (please read guidance note 5)		
Wed					
Thur			Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list (please read guidance note 6)		
Fri					
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 7)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
			As per de-regulation	Outdoors	
Day	Start	Finish			
Mon			Please give further details here (please read guidance note 4)		
Tue					
Wed			State any seasonal variations for the performance of live music (please read guidance note 5)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat					
Sun					

F

Recorded music Standard days and timings (please read guidance note 7)			Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 3) As per de-regulation	Indoors	
				Outdoors	
				Both	
Day	Start	Finish			
Mon			Please give further details here (please read guidance note 4)		
Tue					
Wed			State any seasonal variations for the playing of recorded music (please read guidance note 5)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat					
Sun					

G

Performances of dance Standard days and timings (please read guidance note 7)			<u>Will the performance of dance take place indoors or outdoors or both – please tick</u> (please read guidance note 3) As per de-regulation	Indoors	
				Outdoors	
				Both	
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 4)		
Mon					
Tue					
Wed			<u>State any seasonal variations for the performance of dance</u> (please read guidance note 5)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun					

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing As per de-regulation		
Day	Start	Finish	Will this entertainment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
Mon				Outdoors	
				Both	
Tue			Please give further details here (please read guidance note 4)		
Wed					
Thur			State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 5)		
Fri					
Sat			Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sun					

Late night refreshment Standard days and timings (please read guidance note 7)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3) N/A	Indoors	
				Outdoors	
				Both	
Day	Start	Finish	Please give further details here (please read guidance note 4)		
Mon					
Tue					
Wed			State any seasonal variations for the provision of late night refreshment (please read guidance note 5)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list (please read guidance note 6)		
Sat					
Sun					

J

Supply of alcohol Standard days and timings (please read guidance note 7)			Will the supply of alcohol be for consumption – please tick (please read guidance note 8)	On the premises	
				Off the premises	
				Both	✓
Day	Start	Finish			
Mon	08:00	23:00	State any seasonal variations for the supply of alcohol (please read guidance note 5) To enable guests to take unfinished bottles of wine etc off the premises to consume.		
Tue	08:00	23:00			
Wed	08:00	23:00			
Thur	08:00	23:00	Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 6) Christmas Eve 08:00 – midnight New Years Eve 08:00 – 01:00		
Fri	08:00	23:00			
Sat	08:00	23:00			
Sun	08:00	23:00			

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

Name:	
Date of birth:	
Address	
Postcode	
Personal licence number (if known)	

Issuing licensing authority (if known): Stoke-on-Trent City Council.

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).

N/A – No adult entertainment

L

Hours premises are open to the public
Standard days and timings (please read guidance note 7)

State any seasonal variations (please read guidance note 5)

Day Start Finish

Mon

08:00 23:30

Tue

08:00 23:30

Wed

08:00 23:30

Thur

08:00 23:30

Fri

08:00 23:30

Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 6)

Christmas Eve 08:00 – 00:30

New Years Eve 08:00 – 01:30

Sat	08:00	23:30	
Sun	08:00	23:30	

M

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)

The trip boat 'Lurcher' trading as the business Willow Cruises is licensed for a maximum of 12 paying passengers.

Willow Cruises Limited wishes to further enhance tourism choices to the area while supporting the local economy by providing skippered boat trips cruising along the Caldon canal. The excursions would generally be up to 2.5 hours duration unless undertaking a bespoke trip booking of a longer period and will consist of a dining cruise or optional food options to purchase. During the operating hours music would be played and alcohol would be available for purchase. In the event of unsafe weather conditions which make conditions unsafe for passengers, crew or the vessel to travel or on infrequent occasions the dining experience will take place in a stationary mode on the home mooring.

b) The prevention of crime and disorder

Please see attached operating schedule

c) Public safety

Please see attached operating schedule

d) The prevention of public nuisance

Please see attached operating schedule

e) The protection of children from harm

Please see attached operating schedule

Checklist:

Please tick to indicate agreement

• I have made or enclosed payment of the fee.	✓
• I have enclosed the plan of the premises.	✓
• I have sent copies of this application and the plan to responsible authorities and others where applicable.	
• I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.	✓
• I understand that I must now advertise my application.	✓
• I understand that if I do not comply with the above requirements my application will be rejected.	
• [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking service (please read note 15).	✓

It is an offence, under Section 158 of the Licensing Act 2003, to make a false statement in or in connection with this application. Those who make a false statement may be liable on summary conviction to a fine of any amount.

It is an offence under Section 24b of the Immigration Act 1971 for a person to work when they know, or have reasonable cause to believe, that they are disqualified from doing so by reason of their immigration status. Those who employ an adult without leave or who is subject to conditions as to employment will be liable to a civil penalty under section 15 of the Immigration, Asylum and Nationality Act 2006 and pursuant to Section 21 of the same act, will be committing an offence where they do so in the knowledge, or with reasonable cause to believe, that the employee is disqualified.

Part 4 – Signatures (please read guidance note 11)

Signature of applicant or applicant's solicitor or other duly authorised agent (see guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

<p>Declaration</p>	<ul style="list-style-type: none"> • [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15). • The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an online right to work check using the Home Office online right to work checking service which confirmed their right to work (please see note 15)
<p>Signature</p>	<p></p>
<p>Date</p>	<p>21.10.2024</p>

Lurcher T/A Willow Cruises

Operating Schedule.

1. Challenge 25 will be operated at the premises whereby all persons who appear to be under 25 years of age and purchasing or attempting to purchase alcohol must be asked to provide identification to prove they are over 18 years of age.
2. Both initial and subsequent refresher training in relation to the sale of alcohol will contain a written or electronic test to be undertaken by the staff member and this record must be signed and dated by both the member of staff and the Designated Premises Supervisor.
3. The only acceptable forms of identification allowed are a valid passport, a valid photo ID driving licence or a valid proof of age scheme card with the PASS approved hologram.
4. Challenge 25 signage will be displayed in a clear and prominent public place at the premises.
5. All staff must be fully trained in relation to the Challenge 25 scheme before being allowed to sell alcohol and a record must be kept of staff training. Training will be refreshed at least every 12 calendar months. Such training will be recorded and be maintained at the premises and made available for inspection upon request by a Responsible Authority. Records for each person must be retained for a minimum of 12 months.
6. A refusals register (written or electronic) will be held at the premises and contain details of the time and date of any sales that are refused in relation to persons that are under age. This register will be made available for inspection upon request by a Responsible Authority.
7. No children will be permitted on the premises unless accompanied by a responsible adult.
8. Notices will be prominently displayed at all exits requesting patrons to respect the needs of local residents and businesses and leave the area quietly. If required, patrons will be verbally reminded of this too.
9. There shall be maintained on the premises at all times an adequate and appropriate supply of first aid equipment and materials.
10. At all times when the public are present, at least one person who holds a current recognised first aid certificate or award shall be present on the premises
11. Fire safety equipment will be provided and maintained at the premises.
12. The premises will operate a zero tolerance drugs policy.

13. Admission may be refused to any person who appears to be under the influence of alcohol or drugs.

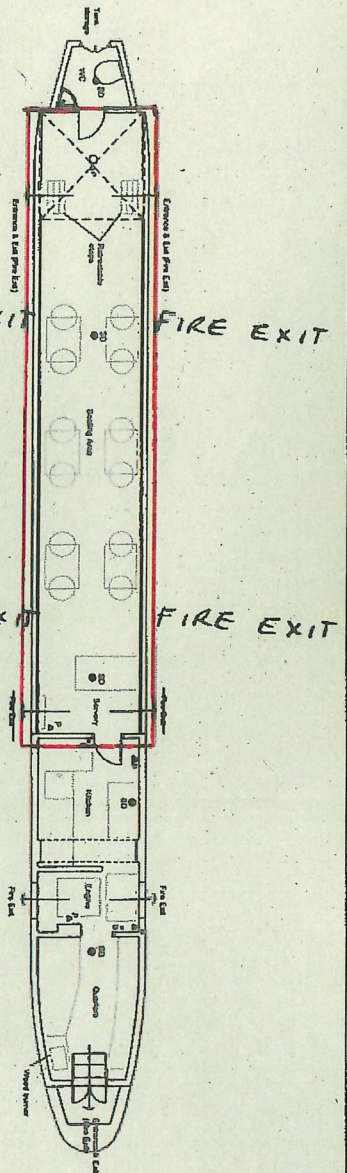
14. Smoking/vaping is not permitted at any time while aboard the premises.

15. The Premises Licence Holder/Designated Premises Supervisor or other nominated person will ensure that any music provided at the premises will be kept at a level so as not to cause any disturbance to any nearby dwellings.

16. The Premises Licence Holder/Designated Premises Supervisor or other nominated person will provide a safety talk to all passengers upon boarding the premises advising them of the emergency and evacuation procedure.

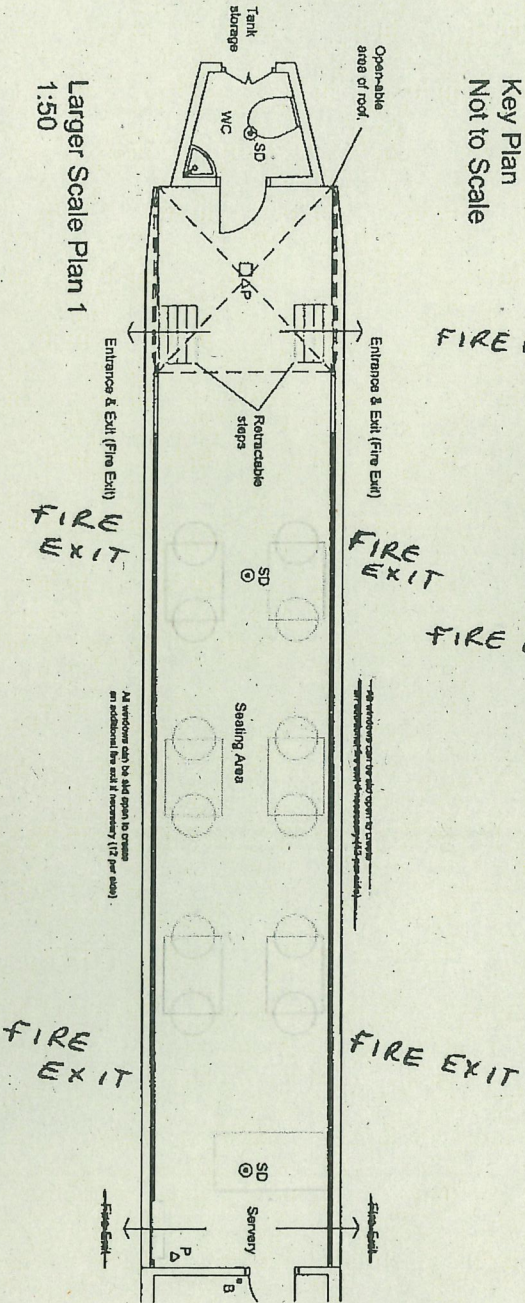
* TWO WINDOWS EACH SIDE OF LURCHER TILT OPEN DURING CRUISES
BUT OPEN FULLY TO PROVIDE 4 ADDITIONAL EMERGENCY EXITS.



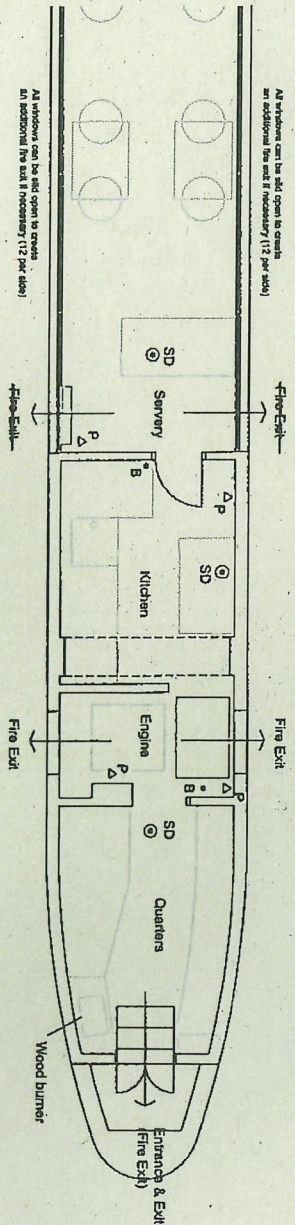


Symbol Key:
 SD Smoke Detector
 P Powder Fire Extinguisher
 B Fire Blanket
 Licensed area

Larger Scale Plan 1
 1:50



Larger Scale Plan 2
 1:50



OCTOBER 24
 ALL WINDOWS
 ARE NOW
 UPVC &
 DOUBLE
 GLAZED.
 THERE ARE
 2 WINDOWS
 EACH SIDE
 OF LURCHER
 THAT TILT
 OPEN
 DURING
 CRUISES
 BUT OPEN
 FULLY
 TO CREATE
 4 ADDITION
 EMERGENCY
 EXITS -
 PLEASE
 SEE
 PHOTOGRAPH

Mr and Mrs Dudley
Plan of Proposed Internal Layout of Canal Barge to Complement Licensing Application.
Plan (Showing Internal Layout)
Scale: A3 NTS and 1:50
May 2019
Drawing Number 01A