

## **Moorlands Partnership Board**

### **HERITAGE GRANTS**

#### **GUIDANCE NOTE & GRANT CONDITIONS**

Grant assistance is available to help with the cost of reinstatement and enhancement of historic buildings, structures, places and features throughout the district. The grants are targeted towards schemes that are often not eligible for funding from other sources. The grants are administered through the Moorlands Partnership Board; a body which includes elected Members and representatives from Parish and Town Councils.

#### **Eligible Works**

The repair and reinstatement of any historic building, structure, feature or place of historic interest may be considered for grant aid. There are many examples of these which make an important contribution to the character and appearance of the Staffordshire Moorlands. Whilst some of these may be Listed as being of special historic and architectural interest and have statutory protection, others may not be, but still have significant value in enhancing the interest and character of the local area. Grant aid can also be offered under this scheme for more general environmental enhancement projects within the District which will play a small but important role in enhancing the character of the area.

#### **Examples of suitable projects include**

- The repair or restoration of traditional architectural details on historic buildings.
- The repair or restoration of historic features and places.
- Projects that enhance and promote heritage awareness.
- Environmental works that deliver public benefit.

Examples of projects include restoration of wells, reinstatement of traditional shop fronts and enhancement of prominent building facades and heritage interpretation.

The purpose of the grant is to repair or restore traditional buildings, structures, features and places. You will be asked to submit a supporting statement with your application, outlining the heritage value of your project.

In addition to delivering heritage benefits, the Moorlands Partnership Board will prioritise projects that also deliver social and economic benefits. You will be asked to submit a supporting statement with your application, describing what social and/or economic regeneration benefits your project will provide.

## **Who is Eligible?**

Any group, private individual or Parish Council can apply for a grant.

## **Level of Grant Aid**

The standard rate of grant aid is 75% of eligible works. The exact rate of grant will be based on the availability of other sources of grant aid or funding, total cost of the project and the importance of the work. Grants will be capped at £8,000.

## **How to Apply for Grant Aid**

Applicants are encouraged to discuss their project with the Regeneration Team [regeneration@staffsmoorlands.gov.uk](mailto:regeneration@staffsmoorlands.gov.uk) at an early stage and before making an application. This will enable officers to comment on the suitability of the project.

Requests for grant aid should be made via the online application form and be accompanied by a description of the proposed works, photographs, a drawing if appropriate, and statements supporting the proposal. Three competitive estimates for the work should also be submitted for works costing over £2,000. Two estimates will be accepted for works under £2,000.

## **A grant offer will not be made retrospectively to projects already completed.**

The conditions which apply to all grant offers are included below. Additional technical conditions may be attached to a grant offer, depending on the nature of the work involved.

## **When will a Decision be Made?**

Applications will be presented to the Moorlands Partnership Board. If your application is successful, an offer of grant aid will be made following the meeting.

## **CONDITIONS OF YOUR GRANT OFFER**

Whilst the scheme is designed to be as flexible as possible, the following conditions apply to all grant offers:

- The award of grant is entirely discretionary and is made towards the repair or reinstatement of historic buildings, structures, features and places.
- All work shall be to the highest possible standard using traditional details and techniques where appropriate. Materials should be obtained from sustainable sources.
- The maximum grant for any single project will not exceed £8,000 in any one financial year.

- Works which have commenced before the submission of an application and subsequent inspection by a Council's representative will not be offered a grant.
- Free access shall be given to the Partnership's representative during and upon completion of the works.
- The applicant is responsible for ensuring that, where appropriate, planning permission, listed building consent and building regulation approval have been obtained.
- Architect's fees of up to 12.5% and VAT (if not recoverable) may be added to the costs of eligible works provided that the professional also supervises the works on site.
- The applicant shall, upon request, display the Partnership's name board, and, upon completion of the works, return it to the Partnership's representative in good condition.
- The applicant shall accept any offer of grant aid in writing within one month. Work shall commence within six months of the grant offer and be completed within two years.
- The applicant shall produce receipted accounts to the Partnership's representative upon completion of the works.
- The Partnership, or any constituent bodies thereof, shall not accept any liability for defective workmanship and/or materials.
- The applicant is responsible for ensuring the continued maintenance of the property, place or structure in a manner appropriate to its environmental or historic interest.
- **Under Section 58 of the Planning (Listed Buildings and Conservation Areas) Act 1990, the Local Authority may reclaim all or part of the grant monies if the recipient of the grant disposes of their interest in the property within three years of receipt of the grant.**
- Wherever possible the grant recipient shall recognise the grant contribution and support of the project from the Moorlands Partnership Board. Any publicity material/press release or social media must acknowledge the support of the Moorlands Partnership Board.
- The applicant allows the Council to publicise projects via press releases and social media.