

Annual Monitoring Report 2017 - 2018

1 Introduction	4
2 Timetable	6
3 Housing Progress	11
3.1 Open Space	13
4 Duty to Co-operate	17
5 Statement of Community Involvement	41
6 Neighbourhood Planning	45
7 Community Infrastructure Levy	50
8 Self Build Register	52

Introduction

1 Introduction

1.1 This Annual Monitoring Report (AMR) produced by Staffordshire Moorlands District Council covers the 12 month period from 1 April 2017 - 31 March 2018. Only key indicators have been monitored as resources have been focused on the the preparation of the Local Plan.

1.2 The report covers the following aspects outlined in the Town and Country Planning (Local Planning) (England) Regulations 2012:

- Details of the Local Development Scheme and how the Council is performing against time scales and milestones for preparing LDF documents as set out in the document;
- Details of progress towards the housing requirement and the number of new affordable homes provided;
- The Duty to Co-operate;
- The Statement of Community Involvement;
- Neighbourhood Planning; and
- The Community Infrastructure Levy

Timetable

2 Timetable

Local Development Scheme

2.1 The Planning and Compulsory Purchase Act 2004 (amended by the Localism Act 2011) introduced the requirement for councils to prepare and maintain a Local Development Scheme (LDS). The LDS specifies the documents which, when prepared, will comprise the Local Plan for the area. It must be made available publicly and kept up to date. It is important that local communities and interested parties can keep track of progress. Local planning authorities should publish their LDS on their website.

2.2 Following changes to the Regulations in 2009, there is no longer a requirement for Supplementary Planning Documents (SPDs) to be listed in the Local Development Scheme. Whilst this LDS continues to include SPDs in order to provide information on their content, the timetable for the production of SPDs in this LDS is indicative only. An up-to-date timetable is published on the Council's website where 'real time' information on the progress of all planning documents is given.

2.3 The current Local Development Scheme was agreed and brought into effect by the Council in February 2018. This LDS sets out the planning policy documents that are in the pipeline for the District. This includes the Local Plan which has been published in line with the timetable agreed by the Council. The document supersedes the previous Local Development Scheme that was adopted by the Council in 2012.

2.4 This Local Development Scheme incorporates a number of changes from the 2012 version. They include; the removal of the Core Strategy and Biddulph Town Centre Area Action Plan which have been adopted, expanding the scope of the Site Allocations DPD to encompass a full Local Plan with a revised timetable and amendments to the proposed Supplementary Planning Documents to reflect those identified in the emerging Local Plan.

2.5 The future programme for planning policy in the District includes the following:

- Staffordshire Moorlands Local Plan (2016 to 2031) and Policies Map
- Design Guide SPD
- Developer Contributions SPD
- Open Space, Sport and Recreation SPD
- Neighbourhood Plans
- Monitoring Reports
- Community Infrastructure Levy (potential)

Staffordshire Moorlands Local Plan and Policies Map

Table 2.1

Purpose and scope		
What is the subject of the document?	A spatial strategy and vision for the District and the policies and site allocations to deliver them.	
What is the status of the document?	Part of Development Plan.	
What will it replace?	The Core Strategy and Biddulph Town centre Area Action Plan.	
Timetable	Progress against target	
Options consultation	July 2015	Consultation carried out 6 th July - 1 st September 2015
Preferred Options Sites and Boundaries Consultation	April 2016	Consultation carried out 28 th April - 13 th June 2016
Preferred Options Local Plan consultation	July 2017	Consultation carried out 24 th July - 15 th September 2017
Publication of Local Plan	February 2018	Plan publication period 27 th February - 11 th April 2018
Submission of Local Plan	June 2018	Local Plan submitted 29 th June
Examination	September / October 2018	
Adoption	March / April 2019	

Design Guide SPD

Table 2.2

Purpose and Scope		
What is the subject of the document?	Guidance regarding design to supplement Policy DC1 (Design Considerations)	
What is the status of the document?	Supplementary Planning Document	
What will it replace?	N/A	
Timetable	Progress against target	
Consultation	February - March 2016	Consultation carried out 29 th February - 29 th March 2016
Adoption	February 2018	21 st February 2018

Developer Contributions SPD

Table 2.3

Purpose and Scope		
What is the subject of the document?	Guidance for the application of Local Plan policies relating to developer contributions required to make development acceptable in planing terms	
What is the status of the document?	Supplementary Planning Document	

Purpose and Scope		
What will it replace?	Developer / Landowner Contribution Supplementary Planning Guidance (2004)	
Timetable		Progress against target
Consultation	TBD	N/a
Adoption	TBD	N/a

Open Space Sport and Recreation SPD

Table 2.4

Purpose and Scope		
What is the subject of the document?	Guidance for the application of Local Plan policies relating to developer contributions towards, and the provision of open space, sport and recreation	
What is the status of the document?	Supplementary Planning Document	
What will it replace?	Public Open Space Supplementary Planning Guidance (2004)	
Timetable		Progress against target
Consultation	TBD	N/a
Adoption	TBD	N/a

Neighbourhood Plans

Table 2.5

Purpose and Scope		
What is the subject of the documents?	To be determined by the relevant Parish Councils.	
What is the status of the document?	Part of the Development Plan for the respective Parishes. Plans must be in general conformity with the strategic policies of the development plan (as set out in the Core Strategy or Local Plan)	
What will it replace?	TBD	
Timetable		Progress against target
Consultations	TBD	N/a
Adoptions	TBD	N/a

Monitoring reports

Table 2.6

Purpose and Scope		
What is the subject of the document?	Presentation and analysis of data for indicators relating to development plan policies	
What is the status of the document?	Monitoring Report	
What will it replace?	Monitoring Report to be replaced annually	
Timetable		Progress against target

Purpose and Scope		
Consultation	N/A	N/a
Publication	December each year	Monitoring report published annually

Community Infrastructure Levy (CIL) Charging Schedule and Infrastructure List (potential)

Table 2.7

Purpose and Scope		
What is the subject of the document?	A CIL Charging Schedule would establish the rates per m ² that would be chargeable for developments. Full collected would be used to provide infrastructure required to support the growth of the area. The Infrastructure List would identify which infrastructure projects would be support through the levy. The Council will need to consider the implications of the ongoing national review of CIL and viability before deciding upon an appropriate course of action. This project would be closely linked to the preparation of the Developer Contributions SPD and Open Space, Sport and Recreation SPD in order to ensure a clear and consistent approach to funding infrastructure via development.	
What is the status of the document?	Community Infrastructure Levy	
What will it replace?	N/A	
Timetable	Progress against target	
Consultation on preliminary charging schedule	TBD	N/a
Consultation on draft charging schedule	TBD	N/a
Examination	TBD	N/a
Adoption	TBD	N/a

Housing Progress

3 Housing Progress

Housing Completions

3.1 There were 142 (net) completions of new housing between 1st April 2017 and 31 March 2018.

Annual Housing Completions

Year	Gross	Net
2006/07	260	260
2007/08	265	261
2008/09	243	236
2009/10	199	185
2010/11	116	110
2011/12	76	58
2012/13	96	96
2013/14	124	78
2014/15	307	278
2015/16	100	99
2016/17	128	128
2017/18	142	142

Housing Supply 31st March 2018

Sub -area	Commitments		Total Supply	
	Balance under Construction (Gross)	Planning Permission (Gross)	Gross	Net
Leek	98	467	565	565
Biddulph	15	43	58	58
Cheadle	9	187	196	196
Rural	77	416	493	493
District	199	1113	1312	1312

Definitions

- **Total Supply** - Total Supply over the next 5 years. Comprises of balance of all dwellings under construction and all unimplemented sites with valid planning permission.

- **Total Deliverable Supply** - Number of dwellings on sites which are assessed to be deliverable over the next five years. Comprises of balance of all dwellings under construction and all unimplemented sites with valid planning permission, but excludes uncommitted sites identified in the Strategic Housing Land Availability Assessment which may be deliverable over the next 5 years.
- **Gross** - The gross figure includes proposed new build dwellings and gross gains from change of use and conversions.
- **Net** - the net figure is the gross figure less any proposed losses through change of use, conversions and demolitions.
- **Sub-area** - based on parishes of Leek, Cheadle and Biddulph and other rural parishes.

5 Year Land Supply Assessment (20% buffer and shortfall in 5 years with 20% added to shortfall - 300 target) (Sedgefield)

- **A. Completions from April 2006-31st March 2017 = 1931**
- B. Sites construction as at 31st March 2017 = 199 gross
- C. Sites with planning permission as at 31st March 2017 = 1113 gross
- D. Losses as at 31st March 2017 = 15
- **E. Total supply (B+C-D) =1297 net**
- F. Housing Requirement (2006-2026)* = 6000
- G. Annual Requirement [F/20] = 300
- H. Target Completions (April 2006 to 31st March 2017) [Gx10] = 3600
- I. Current Shortfall [H-A] = 1669
- **J. 5 year requirement with shortfall [(Gx5)+I] x 1.2 = 3803**
- K. Annual 5 year requirement with shortfall [J/5] = 761
- **L. No of years supply [E/K] = 1.7 years**

* Core Strategy requirement as adopted 26th March 2014

Affordable Housing

3.2 Between 1st April 2016 and 31st March 2017 33 affordable housing units were built in the Staffordshire Moorlands.

- Biddulph - 0 units
- Cheadle - 0 units
- Leek - 31 units
- Rural Area - 2 units

Table 3.1 Affordable Housing Completions

Monitoring period	Biddulph	Cheadle	Leek	Rural Areas	Total
2014-15	33	29	138	25	225
2015-16	7	0	12	0	19
2016-17	0	0	31	2	33
Total	40	29	181	27	277

3.1 Open Space

Sport, Recreation and Open Space

3.3 The Council monitors the quantity, quality and accessibility of open space and outdoor sports facilities. Adopted Core Strategy Policy C2 states that where there is a proven deficiency, qualifying new residential development will be expected to make provision, or a contribution towards provision of open space, sports and recreation facilities which are necessary and reasonably related in form and scale.

3.4 Updated evidence has been prepared: Open Space Study (August 2017) and Playing Pitch Strategy (December 2017) as part of the evidence base for the Local Plan to provide updated details on provision of facilities in the District.

3.5 Consultants Knight Kavanagh & Page (KKP) prepared an Open Space Study Standards paper that proposes quantity standards used to identify areas of shortfall. These have been used to inform the current balance of provision set out in the table below.

3.6 The report recommended that a quantity standard is not set for natural and semi-natural greenspace. The 2009 study recommended a standard of 0.75 hectares per 1,000 population. In 2017, the current provision per 1,000 population is 5.44 hectares. The location and proximity of the Peak District National Park is also recognised as a significant contributor to natural provision in the area.

Table 3.2 Current open space provision against recommended quantity standards (2017)

Analysis area	Quantity standard in hectares per 1,000 population							
	Parks and gardens 0.14		Amenity Green Space 0.60		Provision for children and young people 0.08		Allotments 0.10	
	Current provision	+ / -	Current provision	+ / -	Current provision	+ / -	Current provision	+ / -
Biddulph	-	-0.14	1.44	+0.84	0.05	-0.03	0.06	-0.04
Cheadle	-	-0.14	0.91	+0.31	0.03	-0.05	0.06	-0.04

Analysis area	Quantity standard in hectares per 1,000 population							
	Parks and gardens 0.14		Amenity Green Space 0.60		Provision for children and young people 0.08		Allotments 0.10	
	Current provision	+ / -	Current provision	+ / -	Current provision	+ / -	Current provision	+ / -
Leek	0.66	+0.52	1.00	+0.40	0.16	+0.08	0.37	+0.27
Rural	-	-0.14	0.89	+0.29	0.03	-0.05	0.04	-0.06

3.7 As only the Leek analysis area has parks and gardens provision, the other three areas currently have a shortfall against the recommended quantity standard of 0.14 hectares per 1,000 population. Leek analysis area currently has 0.66 hectares of provision and therefore meets the recommended standard.

3.8 All analysis areas meet the recommended quantity standard for amenity greenspace (0.60 hectares per 1,000 population).

3.9 Leek analysis area, with 0.37 hectares per 1,000 head of population, is currently the only analysis area to meet the recommended quantity standard (0.10 hectares) for allotments. Leek analysis area also meets national benchmarks such as National Society of Allotment and Leisure Gardeners (0.25 hectares).

3.10 Leek analysis area is also currently the only area to meet the recommended quantity standard (0.08 hectares per 1,000 population) with respect to provision for children and young people. The other analysis areas fall short of this standard. The largest shortfalls are noted in the Cheadle and Rural analysis areas (both 0.05 hectares per 1,000 population).

3.11 The identified deficiencies and surpluses in existing and future open space provision should help inform an approach to securing open space facilities through new housing development and help form the basis for negotiation with developers for contributions towards the provision of open spaces.

3.12 A Playing Pitch Strategy (PPS) and Action Plan have been developed from research and analysis of outdoor sports provision and usage within Staffordshire Moorlands. Preparation of the PPS has been undertaken in accordance with the methodology provided in Sport England's Guidance 'Playing Pitch Strategy Guidance' for assessing demand and supply for outdoor sports facilities (2013). Future demand set out in the table below is based on ONS calculations and club consultation which also includes latent and displaced demand identified.

Table 3.3 Quantitative headline findings all sports (2017)

Sport	Current picture	Future picture (2031)
Football (grass pitches)	• Spare capacity of 3 adult match equivalent sessions	• Spare capacity of 2.5 adult match equivalent sessions

Sport	Current picture	Future picture (2031)
	<ul style="list-style-type: none"> Shortfall of 2 youth 11v11 pitches Spare capacity of 0.5 youth 9v9 match equivalent sessions Mini 7v7 pitches at capacity Shortfall of 1.5 mini 5v5 pitches 	<ul style="list-style-type: none"> Shortfall of 4 youth 11v11 pitches Spare capacity of 0.5 youth 9v9 match equivalent sessions. Shortfall of 2 match sessions on mini 7v7 pitches. Shortfall of 2.5 mini 5v5 pitches
Football (3G pitches)	<ul style="list-style-type: none"> Shortfall of three full sized 3G pitches (due to the rural nature of Staffordshire Moorlands, FA registered small sided pitches will have a substantial impact on adequately meeting demand across the District). 	<ul style="list-style-type: none"> Shortfall of three full sized 3G pitches (due to the rural nature of Staffordshire Moorlands, FA registered small sided pitches will have a substantial impact on adequately meeting demand across the District).
Cricket	<ul style="list-style-type: none"> Currently at operating at capacity. Shortfalls are however identified at Ashcome Park CC, Bagnall Norton CC, Checkley CC and Endon CC. 	<ul style="list-style-type: none"> Shortfall of 35 match equivalent sessions.
Rugby Union	<ul style="list-style-type: none"> Shortfall of one match session per week at Leek RFC. 	<ul style="list-style-type: none"> Shortfall of 3 match sessions per week at Leek RFC.
Hockey	<ul style="list-style-type: none"> Current demand is being met. 	<ul style="list-style-type: none"> Future demand can be met.
Bowls	<ul style="list-style-type: none"> Current demand is being met. 	<ul style="list-style-type: none"> Future demand can be met.
Tennis	<ul style="list-style-type: none"> All club sites are within recommended capacity. All remaining courts have spare capacity. 	<ul style="list-style-type: none"> Future demand can be met.
Athletics	<ul style="list-style-type: none"> Current demand is being met. 	<ul style="list-style-type: none"> Future demand can be met.

3.13 The existing position for all sports is either that demand is being met or that there is a shortfall, however the future position shows the exacerbation of current shortfalls and the creation of shortfalls for some facilities and for some areas where demand is currently being met.

3.14 In the main, surpluses and shortfalls expressed can be met by improving quality to increase capacity. In some instances, however, there may also be a requirement for access to existing unused provision, such as pitches located at currently unavailable school sites, or pitch re-configuration. However this does not apply to the shortfall of 3G pitches, which can only be met through increased provision.

Duty to Co-operate

4 Duty to Co-operate

4.1 Strategic planning is a key element of plan-making to ensure that social, economic and environmental planning issues are properly addressed at a larger than local scale. This is because the actions of people, businesses and services have consequences which go beyond a single local authority area. Following the abolition of the regional level, strategic planning will be undertaken through the 'duty to co-operate' requirement set out in the Localism Act and the NPPF which ensures that local authorities and public bodies that are critical to plan making co-operate with each other and that they are involved in continual constructive and active engagement as part of the planning process.

4.2 The Council is working with neighbouring authorities, other public bodies and relevant partners in preparing the Local Plan. Work on the Local Plan's ongoing engagement methods have included meetings, consultation, partnership working and joint evidence gathering.

4.3 The Local Plan identifies eleven Strategic Objectives (SO) that it seeks to achieve. The following table provides an overview of the spatial relationship of each Duty to Co-operate body with Staffordshire Moorlands, associated cooperation matters, engagement methods and Local Plan Strategic Objectives that co-operation supports.

Table 4.1 Spatial relationships and strategic matters

Organisation	Spatial relationship	Strategic matters	Strategic Objectives	Engagement methods
Staffordshire County Council	Local highways authority	<ul style="list-style-type: none"> Ensuring that County Council led infrastructure has sufficient capacity to accommodate planned growth 	SO1, SO2, SO9, SO10, SO11	Meetings, partnership working, joint evidence gathering, consultation
	Waste and minerals planning authority	<ul style="list-style-type: none"> Need for coordinated polices and designations 		
	Lead local flood authority	<ul style="list-style-type: none"> in respect of the Local Plan, infrastructure, minerals and waste 		
	Key infrastructure/service provider including; education, libraries, transport and green infrastructure	<ul style="list-style-type: none"> Consideration of emerging strategy for the Constellation Partnership 		
	Land owner in District			
	Member of Constellation Partnership			
Peak District National Park Authority	Local planning authority for part of the District	<ul style="list-style-type: none"> Working towards meeting development requirements 	SO1, SO2, SO3, SO4, SO7, SO8, SO9	Meetings, joint evidence gathering, consultation
	Partly lies within same housing market and functional economic areas	<ul style="list-style-type: none"> Consideration of the landscape setting and nature conversation of the National Park 		
	Parish boundaries span the border of the National Park and Local Plan area	<ul style="list-style-type: none"> Co-ordination of shared infrastructure 		
	Shared infrastructure e.g. Green Infrastructure	<ul style="list-style-type: none"> Joint support for neighbourhood planning where applicable 		

Organisation	Spatial relationship	Strategic matters	Strategic Objectives	Engagement methods
Stoke-on-Trent City Council	<p>SO1, SO2, SO3, SO4, SO7, SO8, SO9 Meetings, joint evidence gathering, consultation</p> <ul style="list-style-type: none"> • Adjoining local planning authority • Housing market and functional economic area relationships • Shared infrastructure e.g. A53 • Shared Green Belt boundary • Member of Constellation Partnership 	<ul style="list-style-type: none"> • Working towards meeting development requirements • Co-ordination of shared infrastructure e.g. growth on A50 • Co-ordination of Green Belt reviews • Consideration of Blythe Vale Strategic Site • Consideration of emerging strategy for the Constellation Partnership 	SO1, SO3, SO4, SO6, SO11	Meetings, joint evidence gathering, partnership working, consultation
Newcastle-under-Lyme Borough Council	<ul style="list-style-type: none"> • Adjoining local planning authority • Housing market and functional economic area relationships • Shared infrastructure • Shared Green Belt boundary • Member of Constellation Partnership 	<ul style="list-style-type: none"> • Working towards meeting development requirements • Co-ordination of shared infrastructure • Co-ordination of Green Belt reviews • Consideration of emerging strategy for the Constellation Partnership 	SO1, SO3, SO4, SO6, SO11	Meetings, joint evidence gathering, partnership working, consultation

Organisation	Spatial relationship	Strategic matters	Strategic Objectives	Engagement methods
Stafford Borough Council	<ul style="list-style-type: none"> •Adjoining local planning authority •Housing market and functional economic area relationships •Shared infrastructure e.g. A50 •Shared Green Belt boundary •Member of Constellation Partnership 	<ul style="list-style-type: none"> •Working towards meeting development requirements •Co-ordination of shared infrastructure e.g. growth on A50 •Co-ordination of Green Belt reviews •Consideration of Blythe Vale Strategic Site •Consideration of emerging strategy for the Constellation Partnership 	SO1, SO3, SO4, SO6, SO11	Meetings, joint evidence gathering, partnership working, consultation
East Staffordshire Borough Council	<ul style="list-style-type: none"> •Adjoining local planning authority •Shared infrastructure e.g. A50 •Borough includes parts of Churnet Valley 	<ul style="list-style-type: none"> •Co-ordination of shared infrastructure e.g. traffic implications of Alton Towers and growth on A50 •Consideration of Blythe Vale Strategic Site •Initiatives to conserve and improve the Churnet Valley 	SO2, SO7, SO8, SO9, SO11	Meetings, partnership working, joint evidence gathering, consultation
Cheshire East Council	<ul style="list-style-type: none"> •Adjoining local planning authority •Shared infrastructure e.g. A527 •Shared Green Belt boundary •Member of Constellation Partnership 	<ul style="list-style-type: none"> •Co-ordination of shared infrastructure e.g. Green Infrastructure •Co-ordination of Green Belt reviews •Consideration of emerging strategy for the Constellation Partnership 	SO7, SO9, SO11	Meetings, partnership working, joint evidence gathering, consultation

Organisation	Spatial relationship	Strategic matters	Strategic Objectives	Engagement methods
High Peak Borough Council	<ul style="list-style-type: none"> Adjoining local authority (planning areas separated by the Peak District National Park) Shared infrastructure (A53) 	<ul style="list-style-type: none"> Shared need for consideration of setting and nature conservation of Peak District National Park 	SO2, SO8, SO9	Joint staff and co-ordination of resources
Derbyshire Dales District Council	<ul style="list-style-type: none"> Adjoining local authority (planning areas separated by the Peak District National Park) Shared infrastructure (A53) 	<ul style="list-style-type: none"> Shared need for consideration of setting and nature conservation of Peak District National Park 	SO2, SO8, SO9	Consultation, meeting
Environment Agency	<ul style="list-style-type: none"> Statutory body with responsibility for a range of environmental issues including; flood risk, water quality and climate change 	<ul style="list-style-type: none"> Input on flood risk and environmental matters including Churnet Valley 	SO2, SO8	Consultation, ongoing dialogue
Historic England	<ul style="list-style-type: none"> Statutory body with responsibility for the historic environment 	<ul style="list-style-type: none"> Input on historic environment matters including Churnet Valley 	SO7, SO8, SO9	Consultation, ongoing dialogue
Natural England	<ul style="list-style-type: none"> Statutory body with responsibility for the conservation, enhancement and management of the natural environment 	<ul style="list-style-type: none"> Input on environmental matters including Churnet Valley 	SO2, SO8, SO9	Consultation, ongoing dialogue
Civil Aviation Authority	<ul style="list-style-type: none"> Statutory body with responsibility for management of UK airspace 	<ul style="list-style-type: none"> No strategic matters identified 		Consultation
Homes England	<ul style="list-style-type: none"> Agency with responsibilities for enabling housing and regeneration 	<ul style="list-style-type: none"> Partner in the delivery of housing, including affordable housing 	SO4, SO6	Consultation, ongoing dialogue

Organisation	Spatial relationship	Strategic matters	Strategic Objectives	Engagement methods
North Staffordshire and Stoke-on-Trent Clinical Commissioning Groups	Plan and purchase health care for residents	● Provision of health care in co-ordination with Local Plan	S10	Consultation, meeting
National Health Service Commissioning Board (NHS England)	● Responsible for support the development of CCGs and providing specialised services and primary care.	● Provision of health care in co-ordination with Local Plan	S10	Consultation, discussions
Office of Rail Regulation	● Regulate the rail industry in the UK	● Consideration of railway provision at Blythe Bridge	SO11	Consultation
Highways England	● Highways authority for A50	● Consideration of impacts of growth on A50	SO11	Consultation, meeting
Stoke and Staffordshire Local Enterprise Partnership (LEP) ⁽¹⁾	● Local Enterprise Partnership Stoke and for Staffordshire	● Local Plan should reflect and assist in delivering economic objectives	SO3, SO5, SO6, SO7	Consultation
Peak District Local Nature Partnership (LNP)	● Partnership with role in improving the local natural environment of the Peak District	● Local Plan should assist in delivering LNP objectives	SO2, SO8, SO9	Consultation
Staffordshire Local Nature Partnership (LNP)	● Partnership with role in improving the local natural environment of Staffordshire	● Local Plan should assist in delivering LNP objectives	SO2, SO8, SO9	Consultation, mee

1. Note - LEP and LNP are not subject to the Duty to Co-operate but regard should be given to them

Joint evidence base studies

4.4 Numerous joint evidence base studies have shaped the Local Plan and those of neighbouring authorities. In addition, when not directly involved in relevant studies, neighbouring authorities and other stakeholders have also been consulted on the approach and initial findings of evidence base studies to ensure that a consistent approach. A summary of joint working on the Local Plan evidence base is provided below.

Table 4.2 Evidence base

Study	Study Partners	Consultees
Strategic Housing Market Assessment	High Peak Borough Council	Neighbouring local planning authorities
Employment Land Study	High Peak Borough Council	Neighbouring local planning authorities
Updated Gypsy and Traveller Needs Assessment	Stoke-on-Trent City Council, Newcastle-under-Lyme Borough Council, Stafford Borough Council	Neighbouring local planning authorities
Retail Study	High Peak Borough Council	
Level 1 Strategic Flood Risk Assessment Update	Environmental Agency, Staffordshire County Council	Highways Agency, neighbouring local authorities, utilities companies
Ecological Study and update		Natural England (data records)
Cheadle Town Centre Transport Study and Phase 2 Assessment	Staffordshire County Council	
Green Belt Review and Updates		Neighbouring local planning authorities
Strategic Housing Land Availability Assessment (SHLAA)		Neighbouring local planning authorities, Staffordshire County Council, Highways Agency, English Heritage, Natural England, Environment Agency, Historic England, Homes and Communities Agency, North Staffordshire and Stoke-on-Trent Clinical Commissioning Groups, NHS England, Office of Rail Regulation
Strategic Housing and Economic Land Assessment (SHELAA)	Peak District National Park Authority, High Peak Borough Council	
Green Infrastructure Strategy	Staffordshire County Council, Peak District National Park Authority, Staffordshire Local Nature Partnership, Environment Agency, Natural England	Neighbouring local authorities and other statutory bodies

Study	Study Partners	Consultees
Open Space Study and Playing Pitch Strategy		Staffordshire County Council
Development Capacity, Viability and Community Infrastructure Levy Study, including Infrastructure Delivery Plan		Staffordshire County Council, Highways England, Network Rail, North Staffordshire and Stoke-on-Trent Clinical Commissioning Groups, NHS England
Habitats Regulations Assessment		Staffordshire County Council, Derbyshire County Council (provision of cross boundary traffic data), Natural England
Landscape, Local Green Space and Heritage Impact Assessment		Peak District National Park Authority, Historic England, Natural England, Staffordshire County Council

Outcomes and future arrangements

4.5 The outcome of the co-operation undertaken during the preparation of the Local Plan in terms of its influence on the plan, its delivery and the plans and strategies of partners are specified in the table below. Details of how these outcomes will be taken forward and implemented during the plan period are also recorded.

Table 4.3 Co-operation, outcomes and future arrangements

Organisation	Strategic matters	Outcomes	Future arrangements
Staffordshire County Council (SCC)	Ensuring that County Council led infrastructure has sufficient capacity to accommodate planned growth	<ul style="list-style-type: none"> ● Local Plan spatial strategy (Policies SS2 and SS3) seeks to concentrate development in towns and larger villages which are more sustainable in terms of infrastructure ● Allocations including Policy H2 (Housing) and E2 (Employment) informed by SCC feedback and consideration of infrastructure ● Policy SS12 (Planning Obligations and CIL) makes provisions for developers to pay towards SCC related infrastructure. Commitment for further joint consideration of funding arrangements and cross boundary education movements ● Policies update to reflect SCC advice and evidence including; DC1 (Design Considerations) in respect of broadband and SS7 (Cheadle Area Strategy) / DSC3 (Mobberley Farm) in relation to transport infrastructure ● Staffs Moorlands Infrastructure Delivery Plan includes measures identified by SCC including additional school provision ● Alton Towers Resort Transport Liaison Group co-ordinates transport improvements to mitigate traffic impacts under terms of legal agreement 	<p>Implementation and monitoring of relevant policies</p> <p>Consultation on planning applications</p> <p>Ongoing dialogue to deliver infrastructure in line with the Local Plan and IDP</p> <p>Further details in future Statement of Common Ground</p>

Organisation	Strategic matters	Outcomes	Future arrangements
	Need for coordinated policies and designations in respect of the Local Plan	<ul style="list-style-type: none"> ● Policy SD1 (Sustainable Use of resources) address minerals and waste issues to support Minerals and waste Plan. ● Policy SD5 (Flood Risk) reflects requirements of Lead Local Flood Authority (SCC) ● Site allocated to enable additional school provision including ADD01, CH001/CH132 & LE140 	<ul style="list-style-type: none"> ● Implementation and monitoring of relevant policies ● Consultation on planning applications ● Continued joint working and liaison on site delivery
	Consideration of emerging strategy for the Constellation Partnership	<ul style="list-style-type: none"> ● Joint work towards emerging strategy ● Allocation of Blythe Vale site which may support strategy 	Continued work through Constellation Partnership
Peak District National Park Authority	Working towards meeting development requirements	<ul style="list-style-type: none"> ● Objectively assessed need for development of housing and employment relates to whole District. ● National Park Authority agree to inclusion of a 100 dwelling allowance in the Local Plan. Plan to take account of likely completions within the District up to the year 2031 (supporting text to Policy SS4) ⁽¹⁾ 	<ul style="list-style-type: none"> ● Sharing of monitoring data and evidence ● Consultation on planning applications ● Implementation of relevant policies ● Further details in Statement of Common Ground (Appendix 1) ⁽²⁾

1 Please note - the figure of 100 dwellings within the National Park is an estimate based on past delivery rates and does not represent a housing target for the National Park Authority.

2 Please note - as of June 2018, Statement of Common Ground signed by Leader of SMDC and Planning Policy Manager of PDNPA.

Organisation	Strategic matters	Outcomes	Future arrangements
		<ul style="list-style-type: none"> • Employment land delivery in the National Park within the District is likely to be negligible and so no allowance is made for this. • Joint Strategic Housing and Economic Land Availability Assessment 	
	<p>Consideration of the landscape setting and nature conversation of the National Park</p>	<ul style="list-style-type: none"> • Policies SS1 (Development Principles), (SD2 Low Carbon Energy), DC3 (Landscape & Settlement Setting) outline policy to address impacts on the National Park • Input on Landscape, Local Green Space and Heritage Impact Study which has informed site allocations and policy in respect of mitigation measures 	<p>Implementation of relevant policies</p> <p>Consultation on planning applications</p> <p>Further details in Statement of Common Ground (Appendix 1)</p>
	<p>Co-ordination of shared infrastructure</p>	<ul style="list-style-type: none"> • Input into Green Infrastructure Strategy which in turn informs Policy C3 (Green Infrastructure) 	<p>Implementation of relevant policies</p> <p>Joint working through Green Infrastructure Strategy working group</p> <p>Further details in Statement of Common Ground (Appendix 1)</p>
	<p>Joint support for neighbourhood planning where applicable</p>	<ul style="list-style-type: none"> • Support given to emerging Leekfrith Neighbourhood Plan 	<p>Further details in Statement of Common Ground (Appendix 1)</p>

Organisation	Strategic matters	Outcomes	Future arrangements
Stoke-on-Trent City Council (SoTCC)	Working towards meeting development requirements	<ul style="list-style-type: none"> Policy SS4 (Housing and Employment Land Supply) supports growth in Moorlands Staffordshire without undermining emerging Stoke-on-Trent and Newcastle-under-Lyme Joint Local Plan SMDC enquired whether a site in Stoke-on-Trent near to Biddulph could be allocated in the Stoke-on-Trent and Newcastle-under-Lyme Joint Local Plan help with the provision of housing for SMDC. SoTCC were unable to support this request as the suggested site lay within the North Staffordshire Green Belt and evidence for exceptional circumstances for the release of that site did not exist. Stoke-on-Trent City Council are not proposing amendments to the North Staffordshire Green Belt as part of the consultation on the Stoke-on-Trent and Newcastle-under-Lyme Joint Local Plan – Preferred Options Consultation. SoTCC unable to assist in meeting SMDC's housing development requirements due to the fact that the Stoke-on-Trent and Newcastle-under-Lyme Joint Local Plan is in the early stages of preparation and the councils are gathering evidence and consulting on the Preferred Options to meet their own needs. The Joint Local Plan will need to be at a more 	Further details in Statement of Common Ground (Appendix 1) ⁽³⁾

3 Please note: as of June 2018, the Statement of Common Ground has been agreed at officer level by all Staffordshire Moorlands District Council, Stoke-on-Trent City Council, Stafford Borough Council and Newcastle-under-Lyme Borough Council and by relevant Councillors on behalf of Staffordshire Moorlands District Council and Newcastle-under-Lyme Borough Council.

Organisation	Strategic matters	Outcomes	Future arrangements
		<p>advanced stage before the councils can consider the needs of adjoining authorities. The Joint Local Plan Preferred Options Consultation identifies a shortfall in housing supply within the Housing Market Area of Stoke-on-Trent and Newcastle-under-Lyme which would need to be resolved before the consideration of housing need arising from Staffordshire Moorlands could be considered.</p> <ul style="list-style-type: none"> ● SoTCC unable to assist in meeting SMDC's gypsy and travellers development requirements due to the fact that the Stoke-on-Trent and Newcastle-under-Lyme Joint Local Plan is in the early stages of preparation and consideration of meeting their own gypsy and traveller needs was on-going as part of the plan preparation. It was therefore too early to determine whether additional needs could be met over and above the existing requirement for Stoke-on-Trent. ● SMDC is unable to assist in meeting any of SoTCC's development requirements due to development constraints, including Green Belt. ● Joint assessment of gypsies, travellers and travelling showpersons accommodation ● Consultation on SHMA 	

Organisation	Strategic matters	Outcomes	Future arrangements
		<ul style="list-style-type: none"> ● Consultation on Employment Land Review ● Consultation on SHLAA 	
	<p>Co-ordination of shared infrastructure</p> <p>e.g. growth on A50</p>	<ul style="list-style-type: none"> ● Input into Green Infrastructure Strategy which in turn informs Policy C3 (Green Infrastructure) ● Agreement to jointly consider impacts of growth on the A50 and Derby/Crewe railway line and services ● Consideration of potential impacts of growth on school capacity 	<p>Implementation and monitoring of relevant polices and Infrastructure Delivery Plan</p> <p>Further details in Statement of Common Ground (Appendix 1)</p>
	<p>Co-ordination of Green Belt reviews</p>	<ul style="list-style-type: none"> ● Input into respective green belt reviews undertaken during plan preparation ● Agreement to liaise on green belt reviews would affect the common green belt boundary 	<p>Further details in Statement of Common Ground (Appendix 1)</p>
	<p>Consideration of Blythe Vale Strategic Site</p>	<ul style="list-style-type: none"> ● Agreement for liaison to implement Policy DSR11 (Blythe Vale) - mixed-use development of employment, 300 homes to the north of the site and supporting infrastructure measures 	<p>Implementation and monitoring of relevant polices and Infrastructure Delivery Plan</p> <p>Further details in Statement of Common Ground (Appendix 1)</p>
	<p>Consideration of emerging strategy for the Constellation Partnership</p>	<ul style="list-style-type: none"> ● Joint work towards emerging strategy ● Allocation of Blythe Vale site which may support strategy 	<p>Continued work through Constellation Partnership</p> <p>Further details in Statement of Common Ground (Appendix 1)</p>

Organisation	Strategic matters	Outcomes	Future arrangements
Newcastle-under-Lyme Borough Council (NBC)	Working towards meeting development requirements	<ul style="list-style-type: none"> ● Policy SS4 (Housing and Employment Land Supply) supports growth in Moorlands Staffordshire without undermining emerging Joint Stoke and Newcastle Local Plan ● SMDC enquired whether a site in Newcastle Borough near to Biddulph could be allocated in the Joint Stoke and Newcastle Local Plan help with the provision of housing for SMDC. NBC were unable to support this request ● SMDC is unable to assist in meeting any of NBC's development requirements due to development constraints, including Green Belt ● Joint assessment of gypsies, travellers and travelling showpersons accommodation ● Consultation on SHMA ● Consultation on Employment Land Review ● Consultation on SHLAA 	Further details in Statement of Common Ground (Appendix 1)
	Co-ordination of shared infrastructure	<ul style="list-style-type: none"> ● Input into Green Infrastructure Strategy which in turn informs Policy C3 (Green Infrastructure) ● Agreement to jointly consider impacts of growth on the A50 	Implementation and monitoring of relevant policies and Infrastructure Delivery Plan Further details in Statement of Common Ground (Appendix 1)

Organisation	Strategic matters	Outcomes	Future arrangements
	Co-ordination of Green Belt reviews	<ul style="list-style-type: none"> ● Input into respective green belt reviews undertaken during plan preparation ● Agreement to liaise on green belt reviews would affect the common green belt boundary 	Further details in Statement of Common Ground (Appendix 1)
	Consideration of emerging strategy for the Constellation Partnership	<ul style="list-style-type: none"> ● Joint work towards emerging strategy ● Allocation of Blythe Vale site which may support strategy 	Continued work through Constellation Partnership Further details in Statement of Common Ground (Appendix 1)
Stafford Borough Council	Working towards meeting development requirements	<ul style="list-style-type: none"> ● Policy SS4 (Housing and Employment Land Supply) supports growth in Moorlands Staffordshire without undermining Stafford Borough ● SMDC is unable to assist in meeting any of SBC's development requirements due to development constraints, including Green Belt ● Joint assessment of gypsies, travellers and travelling showpersons accommodation ● Consultation on SHMA ● Consultation on Employment Land Review ● Consultation on SHLAA 	Further details in Statement of Common Ground (Appendix 1)

Organisation	Strategic matters	Outcomes	Future arrangements
	<p>Co-ordination of shared infrastructure</p> <p>e.g. growth on A50</p>	<ul style="list-style-type: none"> ● Input into Green Infrastructure Strategy which in turn informs Policy C3 (Green Infrastructure). SBC welcomes the Blythe Bridge Opportunity corridor for green infrastructure, areas designated for potential new floodplain and riparian woodland within Stafford Borough Council's area should be removed from the Staffordshire Moorlands Local Plan's Green Infrastructure Strategy maps - maps updated to reflect this ● Agreement to jointly consider impacts of growth on the A50 	<p>Implementation and monitoring of relevant polices and Infrastructure Delivery Plan</p> <p>Further details in Statement of Common Ground (Appendix 1)</p>
	<p>Co-ordination of Green Belt reviews</p>	<ul style="list-style-type: none"> ● Input into respective green belt reviews undertaken during plan preparation ● Agreement to liaise on green belt reviews would affect the common green belt boundary 	<p>Further details in Statement of Common Ground (Appendix 1)</p>
	<p>Consideration of Blythe Vale Strategic Site</p>	<ul style="list-style-type: none"> ● Agreement for liaison to implement Policy DSR1 (Blythe Vale), including infrastructure measures. SBC wish to be consulted on further detailed studies regarding new infrastructure at Blythe Vale as well as a master plan for the area setting out links to adjoining areas and landscape implications 	<p>Implementation and monitoring of relevant polices and Infrastructure Delivery Plan</p> <p>Further details in Statement of Common Ground(Appendix 1)</p>
	<p>Consideration of emerging strategy for</p>	<ul style="list-style-type: none"> ● Joint work towards emerging strategy ● Allocation of Blythe Vale site which may support strategy 	<p>Continued work through Constellation Partnership</p>

Organisation	Strategic matters	Outcomes	Future arrangements
East Staffordshire Borough Council	<p>the Constellation Partnership</p> <p>Co-ordination of shared infrastructure e.g. traffic implications of Alton Towers and growth on A50</p>	<ul style="list-style-type: none"> Alton Towers Resort Transport Liaison Group co-ordinates transport improvements to mitigate traffic impacts under terms of legal agreement Agreement to jointly consider impacts of growth on the A50 	<p>Meetings to implement Alton Towers Legal Agreement</p> <p>Implementation and monitoring of relevant polices and Infrastructure Delivery Plan</p> <p>Further details in future Statement of Common Ground</p>
	<p>Consideration of Blythe Vale Strategic Site</p>	<ul style="list-style-type: none"> Agreement to jointly consider impacts of growth on the A50 	<p>Implementation and monitoring of relevant polices and Infrastructure Delivery Plan</p> <p>Further details in future Statement of Common Ground</p>
	<p>Initiatives to conserve and improve the Churnet Valley</p>	<ul style="list-style-type: none"> Churnet Valley Living Landscape Partnership co-ordinates and implements measures to conserve and improve the valley Policy SS11 (Churnet Valley Strategy) seeks to conserve and improve the valley 	<p>Continued joint working under provisions of the partnership</p> <p>Implementation of relevant policies</p>
Cheshire East Council	<p>Co-ordination of shared infrastructure</p> <p>e.g. Green Infrastructure</p>	<ul style="list-style-type: none"> Input into Green Infrastructure Strategy which in turn informs Policy C3 (Green Infrastructure) Future consideration of cross boundary highways impacts of growth in Cheshire East and Staffordshire 	<p>Implementation of relevant policies</p> <p>Future input into new evidence - potentially as part of Constellation Partnership</p>

Organisation	Strategic matters	Outcomes	Future arrangements
	Co-ordination of Green Belt reviews	<ul style="list-style-type: none"> Input into respective green belt reviews undertaken during plan preparation Agreement to liaise on green belt reviews would affect the common green belt boundary 	Future input into new evidence
	Considering of emerging strategy for the Constellation Partnership	<ul style="list-style-type: none"> Joint work towards emerging strategy Allocation of Blythe Vale site which may support strategy 	Continued work through Constellation Partnership
High Peak Borough Council (HPBC)	Shared need for consideration of setting and nature conservation of Peak District National Park	<ul style="list-style-type: none"> Policies SS1 (Development Principles), (SD2 Low Carbon Energy), DC3 (Landscape & Settlement Setting) outline policy to address impacts on the National Park 	Implementation of relevant policies Co-ordination through Strategic Alliance between HPBC and SMDC
Derbyshire Dales District Council	Shared need for consideration of setting and nature conservation of Peak District National Park	<ul style="list-style-type: none"> Policies SS1 (Development Principles), (SD2 Low Carbon Energy), DC3 (Landscape & Settlement Setting) outline policy to address impacts on the National Park 	Implementation of relevant policies Correspondence / meetings as required
Environment Agency (EA)	Input on flood risk and environmental matters including Churnet Valley	<ul style="list-style-type: none"> Findings of Strategic Flood Risk Assessment and dialogue with EA has informed Local Plan Policies SD4 (Pollution and Water Quality) & SD5 (Flood Risk), H2 (Housing Allocations) 	Consultation on planning applications Implementation and monitoring of relevant policies

Organisation	Strategic matters	Outcomes	Future arrangements
		<ul style="list-style-type: none"> ● Churnet Valley Living Landscape Partnership co-ordinates and implements measures to conserve and improve the valley ● Policy SS11 (Churnet Valley Strategy) seeks to conserve and improve the valley 	<p>Consultation on future evidence base updates and Local Plan reviews</p> <p>Continued joint working under provisions of the partnership</p>
Historic England (HE)	Input on historic environment matters including Churnet Valley	<ul style="list-style-type: none"> ● Findings of Landscape, Local Green Space and Heritage Impact Study and dialogue with HE have informed Local Plan policies including SS5 (Leek Area Strategy), DC2 (Historic Environment) an Strategic Development Site Policies); ● Churnet Valley Living Landscape Partnership co-ordinates and implements measures to conserve and improve the valley ● Policy SS11 (Churnet Valley Strategy) seeks to conserve and improve the valley 	<p>Consultation on planning applications</p> <p>Implementation and monitoring of relevant policies</p> <p>Consultation on future evidence base updates and Local Plan reviews</p> <p>Continued joint working under provisions of the partnership</p>
Natural England	Input on environmental matters including Churnet Valley	<ul style="list-style-type: none"> ● Input into the Habitat Regulations Assessment which has informed Local Plan policies including; SS8 (Larger Villages Area Strategy), DSL1 (Land at Horsecroft Far, Leek) & DSL2 (Land a the Mount, Leek). Natural England support conclusions and outcomes of assessment. 	<p>Consultation on planning applications</p> <p>Implementation and monitoring of relevant policies</p> <p>Consultation on future evidence base updates and Local Plan reviews</p>

Organisation	Strategic matters	Outcomes	Future arrangements
		<ul style="list-style-type: none"> Churnet Valley Living Landscape Partnership co-ordinates and implements measures to conserve and improve the valley Policy SS11 (Churnet Valley Strategy) seeks to conserve and improve the valley 	Continued joint working under provisions of the partnership
Homes England	Partner in the delivery of housing, including affordable housing	<ul style="list-style-type: none"> Policy H3 makes provisions for affordable housing Policy H2 allocates land to be controlled by Homes England to enable housing development (WE003 & WE052) 	<p>Consultation on planning applications</p> <p>Implementation and monitoring of relevant policies</p> <p>Continued dialogue regarding potential funding opportunities and implementation of allocation</p>
North Staffordshire and Stoke-on-Trent Clinical Commissioning Groups	Provision of health care in co-ordination with Local Plan	<ul style="list-style-type: none"> Input into Infrastructure Delivery Plan Policy C1 (Creating Sustainable Communities) facilitates new and protects existing healthcare infrastructure 	Implementation and monitoring of relevant policies and Infrastructure Delivery Plan
National Health Service Commissioning Board (NHS England)	Provision of health care in co-ordination with Local Plan	<ul style="list-style-type: none"> No direct outcome but Policy C1 (Creating Sustainable Communities) facilitates new and protects existing healthcare infrastructure 	Implementation and monitoring of relevant policies and Infrastructure Delivery Plan
Office of Rail Regulation	Consideration of railway provision at Blythe Bridge	<ul style="list-style-type: none"> No direct outcome but Policy DSR1 (Blythe Vale) requires consideration of impacts on railway arising from applications 	Implementation and monitoring of relevant policies

Organisation	Strategic matters	Outcomes	Future arrangements
Highways England	Consideration of impact of growth on A50	<ul style="list-style-type: none"> Agreement to work with Highways England and local authority partners to consider and address the impact of Local Plan growth on the A50 	Joint working on study Implementation and monitoring of relevant polices and Infrastructure Delivery Plan
Stoke and Staffordshire Local Enterprise Partnership (LEP)	Local Plan should reflect and assist in delivering economic objectives	<ul style="list-style-type: none"> LEP's Strategic Economic Plan recognised in the Local Plan's Challenges and Spatial Vision Policy SS4 (Strategic Housing and Employment Land Supply) supports housing and economic growth Policy E1 (New Employment Development) support proposals in line with LEP's priorities. 	Implementation and monitoring of relevant polices
Peak District Local Nature Partnership (LNP)	Local Plan should assist in delivering LNP objectives	<ul style="list-style-type: none"> None direct but Policy NE1 (Biodiversity & Geological Resources) makes provisions to conserve and enhance the biodiversity of the District and neighbouring areas 	Implementation and monitoring of relevant polices
Staffordshire Local Nature Partnership (LNP)	Local Plan should assist in delivering LNP objectives	<ul style="list-style-type: none"> None direct but Policy NE1 (Biodiversity & Geological Resources) makes provisions to conserve and enhance the biodiversity of the District and neighbouring areas 	Implementation and monitoring of relevant poli

Consultation

Table 4.4 Planning Documents

Name of Document	Consultation Start Date	Authority / Organisation	Action
Staffordshire Moorlands Local Plan Site Options Consultation Booklet (including SCI & SHLAA)	July 2015	All residents and businesses in Staffordshire Moorlands, all interested parties on the LDF database and all statutory bodies and neighbouring authorities.	Responses received were taken into consideration in the preparation of the Preferred Options Consultations.
Staffordshire Moorlands Preferred Site Options & Boundary consultation	28 April 2016		Responses received were taken into consideration in the preparation of the Preferred Options Consultation.
Staffordshire Moorlands Local Plan Preferred Options Consultation	July 2017		Responses received were taken into consideration in the preparation of the Submission Version Local Plan.
Staffordshire Moorlands Local Plan Submission Version published	February 2018		Submission Version of the Local Plan published with representations invited on the soundness and legal compliance of its content.

Statement of Community Involvement

5 Statement of Community Involvement

5.1 The Statement of Community Involvement (SCI) is a document explaining to the local community how they will be involved in the preparation of planning policy documents and planning applications. The preparation of an SCI is a statutory requirement under the Planning & Compulsory Purchase Act 2004. It is intended to set out standards to be met by the authority in terms of community involvement, building on the minimum requirements set out in the Town & Country Planning (Local Planning) (England) Regulations 2012.

5.2 The Council's first SCI was adopted in 2006 and an updated SCI was adopted in December 2014. A revision to Chapter 5 of the updated SCI, relating to consultation on planning applications was consulted on in July 2015. This amendment was necessary to reflect the latest planning procedures which came into place after the SCI was adopted.

5.3 In line with the monitoring requirements set out in the new SCI, future versions of the AMR will provide a summary of the previous years' community involvement activities in relation to Development Plan Documents and Supplementary Planning Documents and assess their effectiveness. This will be done by:

- Use of equal opportunities monitoring data collected from participants of consultation exercises;
- Use of the Citizens' Panel (where appropriate) to obtain feedback on the effectiveness of planning policy consultations in terms of methods of notification and gathering views;
- Consideration of comments received about the quality and effectiveness of planning policy consultations from participants.

5.4 During the monitoring period, two public consultations were carried out on the emerging Local Plan:

- Consultation on the Preferred Options Local Plan: 31st July to 22nd September 2017.
- Publication of the Submission version Local Plan for receipt of representations regarding its legal compliance and soundness: 27th February to 11th April 2018.

5.5 Views were sought on the Local Plan which comprises the following:

- A Portrait of Staffordshire Moorlands - a description of the District.
- The Challenges - a summary of the key challenges facing the District.
- The Vision – detailing what the Staffordshire Moorlands will be like in 2031.
- Aims and Objectives – stating what the Local Plan is proposing to achieve.
- A Spatial Strategy and Strategic Policies – setting out the over-arching strategy and policies for the District.
- Development Management Policies – setting out specific measures to manage development.

- Strategic Development Site Policies - specific policy to guide the development of strategic sites.
- Implementation and Monitoring - a framework for how the plan will be implemented and monitored.
- Maps - for Leek, Biddulph, Cheadle and the Rural Areas which identify proposed sites and boundaries.

5.6 The consultations were widely publicised in line with the SCI. The consultation on the Preferred Options Local Plan included:

- Initial consultation with District Councillors through focus group sessions.
- Extensive postcard distribution to residents/businesses and consultees.
- Local drop in sessions throughout the district.
- Regular press releases in local papers.
- Site notices on all affected development sites.
- Posters erected by Parish Councils throughout the district.
- Regular tweets using the Council's social media platform.
- Consultation documents placed in all Council offices and libraries.
- Dedicated consultation web page on the Council web site hosting all consultation documents and on line responses.
- Online representations and comments promoted using the Council's on line service hosted by Objective.

5.7 There was a high response to the consultation, over 2600 responses were received from over 1000 individuals and organisations, in addition to four petitions both for and against proposals. A summary of the responses to the consultation can be seen on the Council's website.

5.8 The responses to the consultation have been taken into consideration in the preparation of the Submission version Local Plan.

5.9 The high level of response to the consultation indicates that it was well publicised and people were aware of the consultation being undertaken.

5.10 In February 2018 the Council published the Local Plan Submission Version for representations under Regulation 19 of The Town and Country Planning (Local Planning) (England) Regulations 2012 (as amended) for a period of six weeks closing on 11th April. During this period, formal representations were sought from the public and other stakeholders on whether they believe the plan to be compliant with the tests of soundness as set out in the National Planning Policy Framework or in line with legal requirements.

5.11 The Council invited 12,894 contacts on the consultation database to submit representations (8,997 letters and 3,897 emails). Paper copies of the consultation material were available at all libraries and Council offices in the District. Press releases, the Council's website and social media were also used to raise awareness.

5.12 A total of 559 representations were received in response to the Submission Version Local Plan from 200 individuals or organisations.

Neighbourhood Planning

6 Neighbourhood Planning

Neighbourhood Planning

6.1 Neighbourhood planning is part of the new planning system introduced by the Localism Act 2011, through the establishment of Neighbourhood Development Plans, Neighbourhood Development Orders and Community Right to Build initiatives.

6.2 Neighbourhood planning enables members of a local community to take forward planning proposals for the neighbourhood in which they live. Local communities can produce Neighbourhood Plans for their local area, putting in place planning policies for the future development and growth of the neighbourhood. Neighbourhood Development Plans are voluntary local planning policy documents - that are written and developed by a community - usually led by a town or parish council.

6.3 Once a neighbourhood plan is made, and adopted in Staffordshire Moorlands it will form part of the Local Development Plan for Staffordshire Moorlands. This means that it will become a main consideration within the local planning system.

Support for Neighbourhood Planning

6.4 The District Council supports Neighbourhood Planning and aims to provide assistance to local communities who wish to produce plan by providing:

- Initial advice and an introductory meeting to explain the process.
- Holding Neighbourhood Planning forums
- Advice on the evidence needed to prepare the plan.
- Provision of local maps.
- Specialist technical advice on issues such as affordable housing, heritage and conservation and sustainability appraisal.
- A “critical friend” role throughout the drafting of the plan, attending steering group meetings where necessary to provide advice and support.
- Assistance with consultation and publicity programmes, including providing details of statutory consultees and support with press releases.
- Reviewing draft documents to ensure they meet the basic conditions.

6.5 There are seven Neighbourhood Areas designated in the District. The details below give progress to date (June 2018) on all the Neighbourhood Plans. For all the neighbourhood areas the designated area is the same as the parish/town council boundary. All qualifying bodies have had discussions with Staffordshire Moorlands District Council regarding preparation of their Neighbourhood Plans.

Leekfrith Neighbourhood Plan

- **Name of Designated Neighbourhood Area:** Leekfrith

- **Date of Designation:** 24th March 2015 (Staffordshire Moorlands District Council) and 13th March 2015 (Peak District National Park Authority)
- **Relevant Body:** Leekfrith Parish Council
- **Progress:** Work underway
 - Plan preparation supported by Peak District National Park Authority.
 - Pre-submission (Regulation 14) consultation took place between 31st January and 21st March 2018.

Brown Edge Neighbourhood Plan

- **Name of Designated Neighbourhood Area:** Brown Edge
- **Date of Designation:** 16th February 2016
- **Relevant Body:** Brown Edge Parish Council
- **Progress:** Work underway
 - Funding received for consultancy assistance in plan preparation.
 - Consultants appointed to assist in plan preparation.
 - Further grant received for housing needs survey. Consultants appointed.
 - Local Green Space assessment survey undertaken.

Biddulph Neighbourhood Plan

- **Name of Designated Neighbourhood Area:** Biddulph
- **Date of Designation:** 16th February 2016
- **Relevant Body:** Biddulph Town Council
- **Progress:** Work underway
 - Public engagement undertaken.
 - Funding received for consultancy assistance in plan preparation.
 - Consultants appointed to assist in plan preparation.
 - Further grant received for masterplan and housing needs survey. Consultants appointed.

Checkley Neighbourhood Plan

- **Name of Designated Neighbourhood Area:** Checkley
- **Date of Designation:** 16th February 2016
- **Relevant Body:** Checkley Parish Council
- **Progress:** Work underway
- Funding received for consultancy assistance in plan preparation.
- Consultants appointed to assist in plan preparation.
- Further grant received housing needs survey. Consultants appointed.
- Public engagement undertaken.

Draycott in the Moors Neighbourhood Plan

- **Name of Designated Neighbourhood Area:** Draycott in the Moors
- **Date of Designation:** 19th July 2016
- **Relevant Body:** Draycott in the Moors Parish Council
- **Progress:** Work underway

Rushton Neighbourhood Plan

- **Name of Designated Neighbourhood Area:** Rushton
- **Date of Designation:** 14th February 2017
- **Relevant Body:** Rushton Parish Council
- **Progress:** Work underway
 - Consultancy appointed to assist in plan preparation

Forsbrook Neighbourhood Plan

- **Name of Designated Neighbourhood Area:** Forsbrook
- **Date of Designation:** 11th April 2018
- **Relevant Body:** Forsbrook Parish Council
- **Progress:** Work underway

Leek Neighbourhood Plan

- Application for Neighbourhood Area designation submitted 11th April 2018.

Community Infrastructure Levy

7 Community Infrastructure Levy

7.1 The Community Infrastructure Levy (CIL) is a planning charge, introduced by the Planning Act 2008 as a tool for local authorities in England and Wales to help deliver infrastructure to support the development of their area. It came into force on 6 April 2010 through the Community Infrastructure Levy Regulations 2010.

7.2 In 2013 Staffordshire Moorlands District Council along with the Peak District National Park Authority, Derbyshire Dales District Council and High Peak Borough Council commissioned a viability assessment (2013) which considers how CIL charges could be implemented.

7.3 Staffordshire Moorlands District Council and High Peak Borough Council have commissioned consultants Keppie Massie to provide an update to the earlier study.

7.4 The Council has not made a decision on whether or not it will take CIL forward yet.

Self Build Register

8 Self Build Register

8.1 The Self-build and Custom Housebuilding Act 2015 requires the Council to keep a register of individuals/associations who are seeking a serviced plot of land to build a house on to for them to occupy as their sole or main residence. These register will provide information regarding the demand for self/custom build housing in the District and will inform the evidence base of the demand for this housing.

Table 8.1 Details from the Self Build Register

Date Received	No. Of plots sought	Registered with other local planning authorities	Location	Plot details	Property details	Number of bedrooms	Timescale for building if a suitable plot is identified
24/10/2016	1	No	Leek & surrounding area	Standalone individual plot	detached	4	Within 1-2 years
30/10/2016	1	Yes Stafford Borough	Caverswall, Forsbrook Blythe Bridge	other	Detached bungalow	3	Within 12 months
1/11/2016	1	Yes High Peak Cheshire East	Anywhere in the district	Standalone individual plot Sustainable house	Detached	3	Within 12 months
6/11/16	1	yes Stoke on trent	Anywhere in the District	Standalone individual plot	detached	4	within 6-12 months
6/11/16	1		Anywhere in the District	other		2	within 6 months
11/11/2016	1	Yes Cheshire East	North Leek/Cheadle	Standalone individual plot	Detached	4	Within 12 months
11/11/2016	1	Yes Stoke-on-Trent	Blythe Bridge, Stone, Caverswall	Plot as part wider community self build project	Detached	4	Within 12 months

Date Received	No. Of plots sought	Registered with other local planning authorities	Location	Plot details	Property details	Number of bedrooms	Timescale for building if a suitable plot is identified
11/11/2016	1	No	Anywhere in District	Standalone individual plot	Detached Bungalow	3	Within 12 months
12/11/2016	1	No	Leek	Standalone individual plot	Detached	4	Within 12 months
14/11/2016	1	No	Village or rural location	Standalone individual plot	Detached	4	Within 2-3 years
14/11/2016	1	Yes Stoke-on-Trent	Any rural semi rural area	Standalone individual plot	Detached bungalow	2	Within 12 months
9/12/2016	1	No	Anywhere in the district	Standalone individual plot	Detached	3	Within 2-3 years
30/1/2017		Yes	Anywhere in the district	Standalone individual plot	Detached	4	Within 12 months
5/3/2017		No	Leek	Plot as part wider community self build project or standalone plot	Detached	3	Within 12 months

Date Received	No. Of plots sought	Registered with other local planning authorities	Location	Plot details	Property details	Number of bedrooms	Timescale for building if a suitable plot is identified
25/2/2017		No	Cheadle area or towards Leek	Plot as part wider community self build project Sustainable dwelling	Detached	2	Within 2-3 years
22/3/2017		No	Rural location	Standalone individual plot	Detached	2	Within 6 months
26/3/2017		No	Leek	Standalone individual plot Elevated area of Leek or with views of countryside	Detached	4	Within 1-2 years
27/3/2017		No	Waterhouses area.	Any	Any	3	Within 12 months
1/4/2017	1	no	Biddulph Moor	Standalone individual plot	passive detached bungalow-	3	Within 6 months
26/04/2017	1	no	Endon, Stanley, Longsdon	Standalone individual plot	detached	4	within 6-12 months

Date Received	No. Of plots sought	Registered with other local planning authorities	Location	Plot details	Property details	Number of bedrooms	Timescale for building if a suitable plot is identified
23/05/2017	1	no	All Moorlands	Standalone individual plot	detached	4	within 6 months
11/06/2017	1	no	Checkley or Freehay	Standalone individual plot	detached	3	within 6-12 months
19/06/2017	1	yes Cheshire East	north of Leek	Standalone individual plot	detached bungalow	3	within 6-12 months
26/06/2017	1	no	Wetley Rocks easy transport to Leek and Stoke	part of wider community self build project	detached	3	within 6 months
26/06/2017	1	yes	all areas	Standalone individual plot	detached bungalow	2	within 6 months
3/07/2017	1	yes Newcastle	5-10 miles Werrington	Standalone individual plot	detached	4	asap
2/08/2017	1	no	Biddulph Moor	Standalone individual plot	detached	3	2018
23/08/2017	1	no	Hamps Valley	Standalone individual plot	detached	3	as soon as plans are approved
04/09/2017	1	no	Leek	other (stable conversion)	detached bungalow	1	immediately

8.2 The Council's Self Build Register was set up in April 2016. Details of the register are shown in the table above.

8.3 The register provides details of the property required and includes information on the following:

- Registered with other local authority
- Plot/property details
- Location
- Timescale for building

8.4 During the monitoring period there were 27 applications for the register. A number of registrations gave limited details. 8 had also registered with other local planning authorities. All the other authorities were neighbouring authorities Stoke-on-Trent City Council, Stafford Borough Council, Newcastle Borough, Cheshire East. All were from individuals looking for a single plot.

8.5 25 were for a detached house (7 of which wanted bungalow). Of the others 2 stated they were flexible regarding plot type and the other did not specify.

8.6 The majority of registrations were for a large property. 11 were for a 4 bedroom dwelling, 11 for a 3 bedroom dwelling and 6 for 1-2 bedrooms.

8.7 Most registrations specified a particular location in the Borough. 8 registrations indicated they wanted a plot anywhere in the District. 19 Specified a particular location

- 6 Leek
- 2 Biddulph Moor
- 2 Caverswall, Forsbrook, Blythe Bridge
- 3 North Leek Cheadle
- 4 Rural semi rural
- 2 Waterhouses area

8.8 1 registrations indicated they wanted a dwelling with sustainable construction methods.

8.9 The majority of registrations wanted to build relatively quickly. 8 registrations wanted to build within 6 months, 14 within 12 months, 3 within 1-2 years and 2 within 2-3 years.

8.10 In summary most registrations were looking for a stand alone plot for a large 3/4 bedroom detached house and timescale for building was relatively short with most wanting to build within 12 months.

8.11 The Council will looking at regularly updating the register to determine if people have found a plot elsewhere, built in the District or no longer wish to be on the register. It is important that the Register contains an accurate and up to date picture of the demand for self build plots.

8.12 The Council is in the process of updating the Strategic Housing Land Availability Assessment (SHLAA) with a Strategic Housing Employment Land Availability Assessment (SHELAA) and this may provide a source of potential sites.