

**Application for a NEW Licence  
for a Private Hire Vehicle in the  
District of Staffordshire  
Moorlands**

Information contained in this form may be passed to other departments of the Council

**FOR OFFICIAL USE ONLY**

Fee Paid / Date	£		Insurance Certificate	
Receipt Number			MOT Certificate:	
Expired Plates Returned			Approved Centre	
<b>Plate No.</b>		<b>Licensed From</b>		<b>Expiry Date</b>

**ALL APPLICATIONS MUST BE ACCOMPANIED BY THE ORIGINAL DOCUMENTATION AS SPECIFIED IN THE VEHICLE LICENCE APPLICATION PROCESS GUIDANCE ENCLOSED WITH THIS APPLICATION.**

**Owner of Vehicle**

Name	
Address	
Email	
Telephone Number	

**Vehicle**

Make		Model	
Colour		Registration No.	
Current Mileage		Number of Seats (Excluding Drivers)	
Engine Cubic Capacity		Year of Manufacture	

Company Name Displayed:

Yes  No   
(From 01/01/2017)

Disabled adaptation: (Please tick which apply)

Disabled access  Wheelchair access  No adaptation

Address where the vehicle will be kept when not in use	
Address of Local Operating Base	
If you will be working for a firm please give the relevant name and address	
Please give details of any Licence previously issued by another Authority	
Have you ever had an application for a Private Hire vehicle licence refused by any other Local Authority?	Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, please give details of Local Authority and reason for refusal:
Has any previously held Private Hire vehicle Licence been suspended or revoked?	Suspended Yes <input type="checkbox"/> No <input type="checkbox"/> Revoked Yes <input type="checkbox"/> No <input type="checkbox"/> If yes for either suspended or revoked please give details of Local Authority and reason;
Do you have a written dispensation from displaying plates? Yes <input type="checkbox"/> No <input type="checkbox"/> <b><i>If No and you wish to apply for dispensation, you must provide a statement of the reasons why the Council should consider such a dispensation for this vehicle. Please note each vehicle will require its own dispensation request.</i></b>	
Do you have a written dispensation from the Council's designated vehicle colour Scheme? Yes <input type="checkbox"/> No <input type="checkbox"/> <b><i>If No and you wish to apply for dispensation, you must provide a statement of the reasons why the Council should consider such a dispensation for this vehicle.</i></b>	
<b>APPLICANTS ARE ADVISED THAT TO KNOWINGLY MAKE A FALSE STATEMENT ON THIS APPLICATION IS A CRIMINAL OFFENCE PUNISHABLE ON CONVICTION BY A FINE OF UP TO £100</b>	
I/We declare that to the best of my/our knowledge and belief the answers given above are true. If a Licence is granted I/We undertake to comply with the relevant legislation and conditions attached on the grant of the Licence.	
Date:	Signature of Applicant(s):

**This Authority is under a duty to protect the public funds it administers, and to this end may use the information you have provided on this form for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes.**